
IAP2 BC Chapter
Minutes of the Executive Committee
Meeting #047
October 24, 2016
12:00 p.m.
Teleconference



Attending:

Catherine Rockandel (CR), President
Drew Ferrari (DMF), Secretary
Sarah McKinney (SM), Treasurer
Lisa Moilanen (LM)
Trista Hill (TH)
Anthea Brown (AB)

Regrets:

Daniella Ferguson (DF)
Andrea Winkler (AW)

1.) Call to Order

The meeting was called to order at 12:04 pm

2.) Review and adoption of Agenda

Moved that the Agenda be adopted as presented.

Moved, seconded, and carried as moved.

3.) Review and Adoption of EC Minutes #046

Moved that the EC Minutes #046 from August 31st, 2016 meeting be adopted as read.

Moved, seconded, and carried as moved.

ACTION: DMF to issue as-adopted minutes.

4.) Reports from the Executive Committee

Financial Report (SM)

Sarah has prepared the annual Financial Report- waiting on most recent report from Investment Account. Someone will have to present it on her behalf as she won't be in attendance. Drew will present it at AGM, Sarah will have speaking notes for Drew.

Requires a *motion to receive* by the membership at the AGM.

IAP2 Canada 2016 Sponsorship of \$2500.00 was granted, but we haven't received it yet, pending.

Current \$15,300 current balance in account as of today.

Events that we produced and how we spent the money- report to IAP2 Canada (AGM, events, P2 events, strategic planning event.

Anthea thought that there might be a maximum balance that a non-profit might hold at any given time- Sarah investigated this amount and the triggers are if we receive more than \$10,000 in a single year, and /or we have a balance greater than \$200,000)

AGM Planning

The AGM is set for Wednesday November 16th at the YWCA Hotel – Royal Bank Room

Skype Broadcast of Event

- Skype capability for Trista and others- Anthea 60 mb upload available in the facility should be suitable for broadcasting.
- Trista to host a Whitehorse gathering of members to be a single call-in (reduces overall broadcast load)
- Lisa could Skype in as well, but is hoping to attend in person.
- Requires a laptop with Skype
- Requires a test ahead of time, Anthea will test just before the event, (Anthea, Lisa and Trista will collaborate on this)

Logistics

Food, beverages.

- Drew will attend and do Serving It Right, Drew to purchase beer and wine. YWCA has approved liquor service. Their liquor license covers our service, since we are not selling liquor. Drew corkscrew/bottle opener, bar towel, cooler and ice.
- Non-alcoholic beverages and food (Anthea and Catherine) from Costco, and Anthea (sushi). Plates and napkins, and plastic wine glasses.
- Anticipated attendance is 25-30 people.

Materials

- Agenda, rules of order, sign-in sheet, previous AGM minutes (5 copies), welcome poster, Financial Report, President's Report (Drew to print)
- Membership List (Catherine to bring)
- In the e-mail reminder to Membership we can include digital copies of all the materials, note that we will have a few copies available at the event, but encourage people to print and bring their own, or simply read the digital version.
- Laptop, projector and portable screen – Catherine to bring
- IAP2 bannerstand and P2 Drinks poster- Daniella to bring

AGM Presentation

Steve Williams (Evaluation) is not available, so Anthea and Catherine will deliver the presentation that they gave at the IAP2 Conference in Montreal (approx. 30 minutes). Prezi presentation will be shown onscreen.

Donald Golob Award

Amy Henessy has chaired Donald Golob committee, and IAP2 Canada has accepted the Chapter's recommendation, to be presented at the AGM. Will be presented to Drew (recipient secret to membership).

Nominations Committee

Emma Shea has been chairing Nominations Committee

4 potential people have expressed interest:

- Pat Robertson- no written response so far
- Heidi Klein- has not yet filled out application form (engagement consultant) to be a member-at-large.
- Jennifer Delaney- no application received
- Kimberley White-Jones- no approval from IAP2 Canada since she has a student membership, but is no longer a student. Youth coordinator position. To be confirmed by Amelia Shaw.

5.) Other Business

2018 Conference

City of Victoria to host 2018 conference. Our Chapter will need to find ways to support that, usually through the opening event or pre-conference activities. Catherine Rockandel has been asked to chair the conference, and possible co-chairs.

2017 Deep Dive Events

Approval for 4 people

- Susanna Haas-Lyons
- Sarah Gillette- Beringia Consulting (Indigenous engagement))
- Marc Szabo- U of C
- Steve Williams (P2 Mapping and Evaluation)

IAP2 Membership survey

We didn't get a big response, maybe 20 people in total. That said, there should be some sort of report back. Andrea can compile the responses and we could provide a brief report back at the AGM and/or in the next IAPBC newsletter? There were some suggestions for future events that could be taken into account for next year programming. Thoughts from the Board?

Joint Meeting / Partnerships

Meeting between IAP2 Canada and BC (Sherry and Andrea Winkler) and SFU Centre for Dialogue Robin Prest (SFU) and Sebastien Merz (SFU).

They met on Friday, October 21. The purpose was to share each organizations' initiatives and look for collaboration and/or complementary initiatives. It was a good discussion. Some opportunities: IAP2 Canada "State of Survey" of practitioners will go to organizations across Canada. Sherry will send to Robin. IAP2 Canada White Papers - there may be projects for SFU to submit on.

Andrea hopes that there are some deeper partnership opportunities as well. One approach in particular that Centre for Dialogue is taking, that may be a great complement to IAP2 work, is that they are really focusing on influencing the culture and perception of public engagement among senior management and elected officials.

Sherry has sent notes from the meeting to IAP2 Canada Board, Andrea has asked for a copy and will send them on to IAP2 BC Board

Beyond the Hype

Friday November 18th Event in Victoria
\$240.00 day event

IAP2 BC is sponsoring this event for \$500.00

6.) Other Business

Upcoming Presentations

- Lisa Moilanen is speaking next week to the RADPM in Victoria
- Catherine and Drew are co-presenting to Indigenous Affairs (INAC) and other Federal Government departments, Friday October 28th Foundations of Public Participation is a great handout for these events.

Best wishes

to Sarah who is due almost any time.

7.) Next Meeting

Next meeting will be the annual planning dinner meeting in January, although we may convene a brief meeting of new Board members shortly after the AGM.

8.) Adjournment

The meeting was adjourned at 12:55 p.m.