
IAP2 BC Chapter
Minutes of the Executive Committee
Meeting #046

August 31, 2016

12:00 p.m.

Teleconference



Attending:

Catherine Rockandel (CR), President
Drew Ferrari (DMF), Secretary
Sarah McKinney (SM), Treasurer
Lisa Moilanen (LM)
Daniella Ferguson (DF)
Andrea Winkler (AW)
Trista Hill (TH)
Anthea Brown (AB) (joined call at 12:45 PM)

1.) Call to Order

The meeting was called to order at 12:06 pm

2.) Review and adoption of Agenda

Moved that the Agenda be adopted as presented.

Moved, seconded, and carried as moved.

3.) Review and Adoption of EC Minutes #045

Moved that the EC Minutes #045 from April 19th, 2016 meeting be adopted as read.

Moved, seconded, and carried as moved.

ACTION: DF to issue as-adopted minutes.

4.) Reports from the Executive Committee

Event Planning

P2 Drinks and Deep Dive- June P2 Drinks event had about 20 attendees at, collected more info for Anthea and Catherine's presentation at the Montreal conference.

P2 Drinks event on Thursday September 22nd at Devil's Elbow in conjunction with Delaney's training, requires a leader. This doesn't appear to conflict with a hockey game. We should keep putting this event on.

ACTION: Andrea called to reserve with a credit card, and she can re-book it again this time with Devil's Elbow.

ACTION: Daniella to include an announcement in the upcoming bulletin.

ACTION: Catherine is unable to attend. Drew can attend and welcome guests on behalf of IAP2. Andrea will arrive later. Daniella will also be able to attend.

ACTION: Catherine has the banner, will drop off to Daniella at her office.

AGM in November- usually includes Deep Dive- Catherine has contacted UBC Steve _____ to talk about evaluation in community engagement as a topic. Lisa mentioned that the CPRS membership overlaps a bit with ours- we could explore our commonalities in communications and engagement
Date: Wednesday November 16th, 2016

Potential location- Bang the Table/SustainNet office in GasTown (confirm with Anthea), it would also be possible to book a space if required, we have the funds available

CTC Training is also in Vancouver during this week, invite new students to attend

We will need to issue a September notice to membership, notification of AGM and call for Directors

ACTION: Daniella and Catherine to craft this announcement

Member's issues

Upcoming bulletin contains:

- promote Donald Golob award. No nominations received so far.
- November training- CTC (Vancouver & Vernon)
- September Training- Delaney & Associates (Vancouver)
- Catherine has a President's message
- a Practitioner Profile
- AGM announcement, call for Board nominees

Chapter Membership- new members Catherine follows up to welcome new members and contact those whose memberships have lapsed.

118 people currently carry memberships.

5.) Other Business

CIVIC engage initiative (AW)

Andrea has been in contact with Robin Press at the SFU Centre for Dialogue, to see if there are opportunities for collaboration.

Civic Engage does activities like speakers, webinars, drink nights, potential collaboration- we have invited them to September P2 Drinks, and they are willing to cross-promote our event through their network.

They are undertaking to mapping the field of engagement in BC- best practices, tools, practitioners, asset mapping, etc. Catherine cautions that we should try to leverage what is

already happening, and don't take on too much for our small volunteer base and overcommit. IAP2 Canada has done similar research efforts on a Canada-wide scale, so we should put them in touch with her so that efforts aren't duplicated.

ACTION: Catherine to connect Andrea with Sherry Campbell- IAP2 Canada

IAP2 Canada Monthly Chapter Calls

Basecamp posts minutes of these monthly teleconference. Have we created a step-by-step template for hosting an event/an event plan? Our chapter has not done this, but we could put one together, then share with future executives and other chapters across Canada.

ACTION: Daniella to see if we have any material on this, if so Daniella and Drew can develop a template to share.

6.) Next Meeting

Catherine will canvas for a meeting date in October to coordinate AGM activities.

7.) Adjournment

The meeting was adjourned at 12:52 p.m.