
IAP2 BC & Yukon Chapter

2020 ANNUAL GENERAL MEETING
Wednesday, November 18, 5:00 – 7:00 pm

Virtual Meeting (Zoom)



MINUTES

Chair

Belinda Boyd, President

Secretary

Megan Fitzgerald, Secretary

Attendees & Special Guests

Anthea Brown
Catherine Rockandel
Cara Lanoir
Drew Snider
Emily Jarvis
Elodie Jacquet
Fay Kramer
Grace Lee
Karen Estrin
Kari O'Rourke
Kevin Shipalesky
Lisa Moilanen
Marcie Hotsenpillar
Michael Meyer
Michelle Larstone
Monique Beaudry
Nanette van Doorn
Rebecca Vaughn
Terry Koch

1. Call to Order, Chair's Remarks, Quorum, Attendance

- The meeting was called to order by the Chair, Belinda Boyd, at 5:15 pm.
- Also in attendance from the Executive Committee were:
 - Emily Jarvis, Director at Large
 - Karen Estrin, Director at Large
 - Kari O'Rourke, Vice President
 - Kevin Shipalesky, Director at Large
 - Marci Hotsenpiller, Training Coordinator
 - Megan Fitzgerald, Secretary
 - Michael Meyer, Member Services Coordinator
 - Monique Beaudry, Treasurer
 - Nanette van Doorn, Director at Large.
- The Chair determined that the appropriate number of Chapter members were present in order to meet quorum.

2. Adoption of the Rules of Order and Agenda

- The Proposed Rules of Order and the Agenda for the meeting were presented for review and adoption.
- **Moved, seconded, and carried** that the Rules of Order for the meeting be adopted as presented.
- **Moved, seconded, and carried** that the Agenda for the meeting be adopted as presented.

3. Minutes of the 2019 AGM

- The draft minutes of the 2019 AGM were reviewed.
- **Moved, seconded, and carried** that the minutes of the 2018 AGM be accepted as presented.

4. Report of the Executive Committee

- The reports of the BC & Yukon Chapter's activities and accomplishments for 2020 were presented by Executive Committee member Belinda Boyd, President. Highlights from the report include:
 - Membership grew by 66 new members since the beginning of 2020
 - Total members: 250 members across BC and Yukon
 - The chapter hosted six events:
 - Two-in person events at the beginning of the year, prior to COVID-19
 - Four online events, including the AGM, drawing participation from across BC and the Yukon.
 - Training opportunities were varied. Special thanks to our training partners who were able to adapt and bring training online.

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- The board met frequently, including special meetings to work on Strategic Plan for 2021-2023, as discussed below.
 - **Moved, seconded, and carried** that the Executive Report be accepted as presented.
 - The Financial Statement was presented by Treasurer Monique Beaudry. The BC Chapter has a savings (operating) account balance of \$13,833.44 as of October 31, 2019. Total income this year was \$5,901.25, and there were \$5,207.90 in expenses.
 - **Moved, seconded, and carried** that the Financial Report be accepted as amended (including clarifying note explaining expenses for Chapter events).

5. Other Business

- Emily Jarvis presented an overview of the IAP2 BC Yukon Chapter Strategic Plan 2021-2023:
 - A vision is a picture of a future state. Our vision is that: “IAP2 members, and potential members, have access to: A connected community, capacity building and skill development opportunities, in order to advance the practice of inclusive public engagement.”
 - Our mission correlates with this vision. We hope to: “Build and sustain the public participation (P2) community; build and grow skills; and advance the practice.
 - Each mission point has corresponding strategic goals, as well as connections to tangible actions, which will be fleshed out through an implementation plan for 2021-2023.
 - The working group also developed a set of chapter principles, which are aligned with IAP2 Canada’s principles. There is an intentional focus on accessibility and diversity.
- Comments were taken from the floor on the new Strategic Plan. Belinda Boyd noted that the plan is being shared for information only – it does not need to be approved at the AGM.
- Lisa Moilanen, Chair of the Nominations Committee, presented a report on the board nomination process and facilitated board confirmation. A summary is provided below, and a detailed report from the Nominations Chair is attached as Appendix A:
 - Existing Board Members to continue (elected by acclamation, listed in alphabetical order) include: Belinda Boyd, President; Karen Estrin, Director at Large; Kari O’Rourke, Training Coordinator; Kevin Shipalesky, Director at Large; Megan Fitzgerald, Secretary; Nanette van Doorn, Director at Large.
 - New Board Members joining the Board (elected by acclamation) include: Michelle Larstone, Member Services Coordinator.
 - Vacant positions include: Vice President; Treasurer; and Youth Coordinator.
 - There were three calls nominations from the floor. None received.
 - Thank you to outgoing Executive members: Ahmed Lelamo, Youth Coordinator; Emily Jarvis, Director at Large; Jason Lesage, Director at Large; Marci Hotsenpiller, Training Coordinator; and Michael Meyer, Member Services Coordinator.

6. Close of Business

- Thank you to Lisa Moilanen for overseeing the nominations process, and to the Executive for volunteering their services to advance the Chapter’s activities.

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- Motion to adjourn was **moved, seconded, and carried.**
 - The meeting was adjourned at 6:54 pm.
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Special Presentations

Following the close of business, attendees heard a presentation by Elodie Jacquet and Grace Lee from Simon Fraser University's Morris J. Wosk Centre for Dialogue: "Beyond Inclusion - Equity in Public Engagement." *How do we go beyond including diverse voices in public engagement, in order to meaningfully and equitably collaborate to address pressing issues of our time?*

<https://www.sfu.ca/dialogue/beyond-inclusion.html>

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