

# IAP2 BC Chapter



## 2015 ANNUAL GENERAL MEETING

Thursday, November 19, 6:00 p.m. - 8:00 p.m.

Stantec offices, Boardrooms 11-1 / 11-2

1100-111 Dunsmuir Street, Vancouver, BC V6B 6A3

---

## Draft Minutes

### IAP2 BC Chapter Members in Attendance (alphabetical by last name)

Andrus, Karina  
Biggs, David (MetroQuest)  
Brown, Anthea (Bang the Table, IAP2BC)  
Dervisevic, Emina  
Fergusson, Daniella (Golder Associates, IAP2BC)  
Ferrari, Drew (Stantec Vancouver, IAP2BC)  
Green, Moira  
Gonsalves, Vince (TransLink)  
Hennessy, Amy  
Magnuson, Janis  
McKinney, Sarah (BC Hydro, IAP2BC)  
Rockandel, Catherine (Rockandel & Associates, IAP2BC)  
Rogers, Julie  
Shaw, Amelia (IAP2 Canada)  
Shea, Emma (Communica)  
Tessica Truong (Co-Design Engage)  
Tynan, Sean (Metro Vancouver)  
Hill, Trista (independent, Kamloops)  
Gay Robinson  
Gail Simpson (Gee Whiz Consulting)  
Winkler, Andrea (Metro Vancouver, IAP2BC)

### Regrets

Carolina Quintana-Kohut (IAP2 BC)  
Lisa Moilanen (IAP2 BC, Stantec)  
Laurel Johnston  
Sandy Young

### Guests (alphabetical by last name)

Anita Burke	Mary Leong
Mark Busse	Mark Pivon
Susan Ng Chung	Brigid Reynolds
Lisa Deklear	Mildred Acevedo Russo
Kara Happy	Christopher Small
Stanley King	Jonathan Ward
Kevin Lam	Chad Warford
Hobson Lin	

## Chair

Catherine Rockandel, President, BC Chapter

## Minute Taker

Drew Ferrari, Secretary, BC Chapter

### **1. Call to Order, Chair's Remarks, Quorum, Attendance**

The meeting was called to order by the Chair at 6:34 pm by President Catherine Rockandel; also in attendance from the Executive Committee were:

Drew Ferrari, Secretary;  
Sarah McKinney, Treasurer;  
Daniella Fergusson, Member Services Coordinator;  
Anthea Brown, Member at Large/Special Projects; and  
Andrea Winkler, Member at Large  
regrets from Lisa Moilanen in Victoria, Partnership Development Coordinator

- The Chair determined that the quorum to hold and whichever is less, of the members who are entitled to vote personally present at all times. Confirmed.

### **2. Adoption of the Rules of Order and Agenda**

#### **a) Adoption of the Rules of Order / Agenda**

The Proposed Rules of Order and the Agenda for the meeting were presented for review and adoption.

**Moved, seconded, carried** that the Rules of Order for the meeting and the Agenda be adopted as presented. Amelia Shaw / Andrea Winkler.

### **3. Minutes of the 2014 AGM**

The draft minutes of the 2014 AGM were reviewed.

**Moved, seconded, carried** that the minutes of the 2014 AGM be accepted as presented. Dave Biggs / Vince Gonsalves.

### **4. Report of the Executive Committee**

The reports of the BC Chapter's past year's activities and accomplishments were presented by Executive Committee members Catherine Rockandel (President), We are now in year three of our strategic plan (2012-2016) - delivering membership value through various means (e-Bulletin, in-person events, and website resources) & developing new members through outreach- building relationships networks and partnerships. This year the Executive also presented a series of professional sessions to support their P2 work. Two events on Vancouver Island and two in Metro Vancouver. (please refer to the complete 2015 AGM Executive Report attached).

With sadness, we announce that our friend Donald Golob died in October 2015, he was a founding member of IAP2 BC.

To honour his memory, IAP2 BC is instituting the **Donald Golob Award** to be awarded annually at the AGM, to someone who has made an outstanding contribution to the work of IAP2. IAP2 Canada and IAP2 BC will equally contribute to the annual \$500.00 prize.

Amelia Shaw presented a short tribute to Donald Golob and his commitment to IAP2, and his passion for both governance and P2 work. His wife Susan felt that this award will be an incredible tribute to Donald and his legacy.

- **Financial Statement** (presented by Treasurer Sarah McKinney)

It was noted that the BC Chapter has a bank balance of just over **\$16,668.34** as of October 10, 2015 which is an increase of \$2532.49 from this time last year. A separate investment account (RBC Money Market Fund) also contains an additional \$3,502.04. (presented for information only). (please refer to the 2015 Financial Report attached)

**Moved, seconded, carried** that the chapter financial statement be accepted as presented.  
Anthea Browne/ Dave Biggs.

## 5. Other Business

### a) Nominations Committee

IAP2 BC Member, Emma Shea, served as chair of the Nominations Committee, and the Chapter Executive expressed its appreciation for her efforts in identifying new Board candidates. The new Executive for 2016 to 2017 is being installed by acclamation.

Several existing board members continue their two-year terms: Catherine Rockandel (President); Sarah McKinney (Treasurer); Drew Ferrari (Secretary); Lisa Moilanen (Partnership Development Coordinator); Daniella Fergusson (Member Services Coordinator); and Anthea Brown (Member at Large/Special Projects), Andrea Winkler (Member at Large).

Joining the Board by acclamation as Director-at-Large is Trista Hill from Kamloops.

The Board now has members from North Vancouver, New Westminister, Vancouver, Victoria, Kamloops, and Squamish.

Nominations from the floor. None received.

A special thank you to our retiring volunteer director Carolina Quintana-Kohut (Training Coordinator) for her service the past several years. We wish her well in her new home in Alberta, and Wild Rose Chapter is fortunate to be able to include her in their membership

## 6. Close of Business

Membership diversity is highly valued by IAP2 BC. One new Committee member is welcomed to the BC Chapter Board of Directors. Thanks to new Executive for volunteering their services in advance of the Chapter's activities.

Dave Biggs noted that two years ago, he set up an IAP2 BC LinkedIn site, and he urges everyone to join the site as a means of networking and building membership. He further noted that the Northern California chapter doubled their membership in a year through such means.

There being no other business, the meeting was brought to a close by the Chair at 6:54 pm.

**Motion to adjourn.** Daniella Fergusson.

The meeting was adjourned at 7:02 pm.

DRAFT

## **FailFest 2015 Notes**

Lessons learned from our experiences

### **Stanley King-** The Co-Design Group

The origins of the Co-Design process were born in the early alienation that his children felt when their neighbourhood experienced change that was beyond their control. Illustration and drawing as a means of conversation about the environment, opportunities for youth to take part in the dialogue increases sense of control and statistically decreases incidence of vandalism. Inviting students to design improvements to their school and play areas, working together to design and make positive changes. The process has stood the test of time.

Participation has a lasting effect, a legacy of value, maintaining the space long after the original participants have left.

School engagement is based on ecological principles – creating an ecological niche if you will. Engage the community early and often, just as teachers do with their students

**Youthmanual.blogspot.ca** free download of youth manual for engaging youth through drawing and dialogue.

Students have better acuity of their senses (taste, smell, hearing, etc.) and so perceive their environments very keenly.

### **Vincent Gonsalves-** TransLink

New Westminster Bailey Bridge consultation experience. TransLink received infrastructure funding for United Boulevard extension, in order to ease traffic flow between Coquitlam and NewWest. Federal funding had a time limit to be spent.

Open house format with hastily put together materials. Community was strongly opposed to the bridge replacement (especially Sapperton community). Ultimately a 6-month consultation had to be put together, but still a handful of residents were opposed, and they had to cancel the project, losing the funding that had been designated. TransLink respected what the community decided, and the community actually stopped the process.

We can't assume that what is good to us, is good for the community. Meeting the technical requirements and ticking off all the boxes for consultation doesn't necessarily make it acceptable to the community.

Solutions that we haven't even thought of can be brought forward by the community. We should respect their wisdom and insight. Building relationships with the community first is important, be more personal.

The process that you choose to conduct a review processes, think about the barriers that face-to-face only may place before prospective participants - only those motivated by anger or fear are likely to show up at an open house. The open house process may be flawed in that it misses the silent majority that may be supportive but are not motivated

to take the effort to attend a workshop. Consider online engagement options to enfranchise a wider range of citizens.

The process(es) selected should align well with the desired outcomes.

When to engage? If there is a perception that that plans are already determined or well-advanced, then people are disinclined to take part. Be clear & honest about what is up for discussion. If nothing can be changed, you are just INFORMING. Ideally, before draft plans are made, people can be involved. And then consult again when a draft or concept has been prepared.

Show/demonstrate people where there ideas have been able to be incorporated.

DRAFT



## 2015 AGM Executive Report

I would first like to acknowledge the outstanding group of individuals that I have had the pleasure of serving with as your Executive over the past year: Drew Ferrari, Sarah McKinney, Daniella Ferguson, Lisa Moilanen, Carolina Quintana-Kohut, Anthea Brown, and Andrea Winkler.

The BC Chapter is in year three of its strategic plan 2012 -2016. At the annual January work planning dinner, the Executive agreed to focus on one specific objective:

- Delivering membership value through an innovative networking and speaker series targeted at the professions that is developed and promoted in partnership with professional associations.

This was beyond the usual business of promoting training, member communications and governance, which includes activities such as participation in the IAP2 Canada monthly chapter teleconference to share information and best practices across Canada, and providing monthly updates for the IAP2 Canada newsletter.

### Networking and Speaker Series for the Professions

In terms of the speaker series, the Chapter hosted four events in the Thinking Beyond the Open House: Public Participation is more than coffee and doughnuts series. One on Vancouver Island and two in Metro Vancouver with the series audio recordings and slides available on the IAP2 BC website.

- |             |   |
|-------------|---|
| April 28    | Beyond Coffee and Doughnuts: Community Engagement at the City of Victoria with new Mayor Lisa Helps in Victoria, BC.  |
| May 5       | Beyond Coffee and Doughnuts: Tools for planners working with emotion and outrage - a partnership with the Planning Institute of BC in Vancouver, BC   |
| October 8   | Beyond Coffee and Doughnuts: A Primer on Community Engagement for Architects and Engineers” promoted by APEG and AIBC in Vancouver, BC  |
| November 19 | AGM in Vancouver BC – Panel discussion after the business meeting celebrates the role failure plays in moving organizations to change. The discussion is intended to inspire, inform and ultimately change the way P2 practitioners perceive failure in our sector. |

Thank you to IAP2 Canada that provided \$1,500 to help cover expenses associated with the delivery of events.

**Training** – Thank you again to outgoing director Carolina Quintana-Kohut who has served as training coordinator for the past several years. We wish Carolina all the best in Alberta.

The IAP2 BC Chapter co-hosted 3 series of training in 2015; Foundations for Public Participation was offered by Dialogue Partners in April in Victoria, and again by the Canadian Trainers Collective in

November in Vancouver; Emotion, Outrage and Public Participation was offered by the Canadian Trainers Collective in May in Vancouver.

IAP2 BC promotes training offered by the Canadian Trainers Collective and Dialogue Partners in exchange for a small donation that supports the delivery of Chapter programs and events for members. All trainers are invited to participate in the program. We are very grateful for the support provided by CTC and Dialogue Partners.

**Member Services:** Twice a year E- Bulletin and the website. The E-Bulletin promotes training, events, profiles members, and shares practitioner resources.

**IAP2 Conference:** Attended IAP2 North American conference in Portland in September where 3 of our members/ organizations received awards. Congratulations to the City of Victoria, who won Organization of the Year; Beringia Community Planning in North Vancouver won Project of the Year and the Award for Indigenous Engagement; and the City of Vancouver received Honorable Mention for its Engaged City project. It was definitely a BC moment when the staff at the City of Victoria announced they were going to champion the idea of hosting the 2018 IAP2 Conference in Victoria. Several weeks ago the City of Victoria Council supported the idea for putting in a bid to host the conference. Planning has already started for the 2016 Conference in Montreal.

**Membership** – 113 members as of November 1st. We are hoping the new membership system developed by IAP2 Canada will be more effective at encouraging member renewal. The chapter currently sends out welcome emails to new members and we send emails to expired members to encourage them to rejoin or to complete an exit interview so that we can understand the factors that have led them not to be a member.

#### **Acknowledging the Contributions of Donald Golob**

I am sad to share that Donald Golob died Saturday, October 24th at 1pm at the age of 60 in Nanoose Bay on Vancouver Island. He was the Principal of Donald Golob Consulting, which he started in 1995 in North Vancouver to provide facilitation, public participation, and strategic planning services. Donald was past president and one of the founding members of IAP2 BC. He believed strongly in the values of public participation. It was with a great sense of humor that Donald worked and played, at times entertaining his colleagues with his bagpipes. He will be deeply missed by many.

To honor Donald's memory IAP2 BC is pleased to announce the Donald Golob Award. The purpose is to recognize an individual who has demonstrated outstanding leadership in advancing IAP2 Core Values, and has made valuable contributions to the IAP2 organization as a "voice of the membership" by advocating for strong governance and values-based processes either through their practice and/or through their service on the IAP2 BC Executive and/or in their own practice's noteworthy actions to enhance the provincial, national and international profile of the IAP2 BC Chapter. The annual \$500 Donald Golob Award is funded jointly by IAP2 Canada and IAP2 BC, and is to be used for registration for an IAP2 Conference or professional development. More information is on the IAP2 BC website.



### **Looking Forward to the Year Ahead**

This is the last year in our current strategic plan so the board will be looking at future directions. We welcome your suggestions. In addition with the new Societies Act coming into force in November 2016 as President I will be looking at the Chapter's operating policies and bylaws to make recommendations for updates.

This will also be the last term (2 years) for myself as President, Secretary, Drew Ferrari and Treasurer, Sarah McKinney. The Chapter bylaws do not allow directors to serve for more than 3 terms or 6 years. We three must step down in November 2017 for one year from the Executive. I am announcing it now so that we can start to do transition planning and mentor directors over the next two years.

Respectfully submitted,

Catherine Rockandel, President

DRAFT

## BC Chapter Financial Report:

October 2014 to October 2015



### Summary

---

1. **Investment Account:** \$3,502.04<sup>1</sup> RBC Money Market Fund
2. **Savings Account** (Chapter Operating Fund): \$16,668.34<sup>2</sup>

### Details: Chapter Operating Fund

---

**Account Balance October 10, 2014:** **\$16,668.34**

#### Income (Canadian Funds):

Chapter events	\$480.00
Training	\$1450.00
IAP2 Canada	\$2500.00
Interest	\$10.78
<b>Total income</b>	<b>\$4,440.78</b>

#### Expenses (Canadian Funds):

Executive board expenses <sup>3</sup>	\$380.98
AGM/socials/events	\$1,159.57
Bank fees	\$8.00
Chapter website	\$318.96
<b>Total expenses</b>	<b>\$1,867.51</b>

---

<sup>1</sup> Last statement received for September 30, 2015. Statements provided for a three-month period.

<sup>2</sup> Last bank statement received spanned September 11, 2015 to October 9, 2015.

<sup>3</sup> Venue/refreshments for 2015 Strategic Planning Session and miscellaneous administration