
IAP2 BC Chapter
Minutes of the Executive Committee
Meeting #038



September 11 2014

12:00 p.m.

Teleconference

Attending:

Drew Ferrari (DMF), Secretary
Carolina Quintana-Kohut (CQK), Training Coordinator
Daniella Fergusson (DF), Member Services Coordinator
Sarah McKinney (SM), Treasurer
Anthea Brown (AB), Special Projects- Electronic Media
Jackie Pichette (JP), Youth Partnerships Coordinator

Regrets:

Catherine Rockandel (CR), President
Deborah Jensen (DJ), Program Development Coordinator x
Vince Verlaan (VV), Partnerships Coordinator
Lisa Moilanen (LM), Partnership Development Coordinator

1.) Call to Order

The meeting was called to order at 12:05 pm

2.) Agenda

1. Call to Order
2. Review and Adoption of Agenda
3. Review and Adoption of EC Meeting Minutes #037 from June 25, 2014.
4. Executive Committee Workplan Reports
 - Membership & Events:
 - Oct 20 event - Confirm focus, team, promotion
 - Nov 20 AGM Planning
 - Member Services (DF)- communication, bulletin, social media, website, etc.
 - Training Update (CQK)
 - Partnership Development Update (LM)
 - Financial Update (SM): IAP2 Canada special event grant
5. Other Business:
 - IAP2 National Conference Update (AB)
6. Meeting Adjournment

Moved that the Agenda be adopted as presented.
Moved, seconded, and carried.

3.) Review and Adoption of EC Minutes# 037

Approval of the EC Minutes #036 from the June 25 2014 teleconference.

Moved, Seconded, and adopted as presented.

ACTION: Drew to issue as approved minutes

Also add to minutes the motion placed before the Executive Committee by e-mail regarding support to the IAP2 Annual Conference 2014 in Winnipeg, providing financial support to a needy individual to attend.

MOTION: "The IAP2BC chapter approve \$850 funding for the IAP2 Conference sponsor a citizen bursary specifically to allow a University of Victoria student to attend the conference."

Moved, Seconded, and adopted as presented.

ACTION: Drew to include in September meeting minutes, and Catherine to arrange for cheque to be prepared for IAP2 Canada.

4.) Executive Committee Workplan Reports and Discussion

4a.) Membership & Events

October 20th event

Location: Stantec boardroom. Try it as a free event. Drew has booked the Stantec Boardroom 4:00 p.m. to 8:00 p.m. at Suite 1100- 111 Dunsmuir Street.

November 20th AGM

Location: in the 4th week of November will allow folks to put their name in for Board positions. Set a date for November 20th AGM.

4b. Communications

xx)

4c. Training Update

xx)

4d. Partnership Development

xx)

4e. Financial Update

IAP2 Canada special event grant

XXX)

5.) Other Business

- IAP2 National Conference in Winnipeg in September, Catherine will be attending, and we should try to coordinate activities if anyone else is attending.

- Next meeting will be

6.) Adjournment

The meeting was adjourned at 12:__ p.m.