
IAP2 BC Chapter
Minutes of the Executive Committee
Meeting #037



June 25 2014
12:00 p.m.
Teleconference

Attending:

Catherine Rockandel (CR), President
Drew Ferrari (DMF), Secretary
Carolina Quintana-Kohut (CQK), Training Coordinator
Vince Verlaan (VV), Partnerships Coordinator
Daniella Fergusson (DF), Member Services Coordinator
Sarah McKinney (SM), Treasurer

Regrets:

Lisa Moilanen (LM), Partnership Development Coordinator
Anthea Brown (AB), Special Projects- Electronic Media
Deborah Jensen (DJ), Program Development Coordinator
Jackie Pichette (JP), Youth Partnerships Coordinator

1.) Call to Order

The meeting was called to order at 12:03 pm

2.) Agenda

1. Call To Order
2. Review and Adoption of Agenda
 - Workplan Review
 - Spring Bulletin Updates
 - Event Planning next steps
 - Training Updates
 - Engaging Students Updates
 - Partnership Updates
 - Governance & Finance Updates
 - Other items:
3. Review and Adoption of EC Meeting Minutes #036 from May 07, 2014.
4. Executive Committee Workplan Reports

Moved that the Agenda be adopted as presented.

Moved, seconded, and carried.

3.) Review and Adoption of EC Minutes# 036

Approval of the EC Minutes #036 from the May 07, 2014 teleconference.

Moved, Seconded, and adopted as presented.

ACTION: Drew to issue as approved minutes

4.) Executive Committee Workplan Reports and Discussion

4a.) The New West event

The New West event had to be cancelled due to non-attendance.

Discussion: our second attempt at outreach to populations outside of Metro Vancouver in Lower Mainland (2013 AGM, and New West event). Daniella wondered if the fee a barrier? \$10.00 might present a barrier to some. Perhaps date selection is key- choose more 'awkward' dates when we might not normally hold an event (Friday evening, Monday evening) might be helpful.

Vince suggests that we didn't offer people enough people lead time (notice). Consider a Fall event with a whole new approach. Say a Monday evening, downtown venue, personal invitations, October 20th? Location: Stantec boardroom. Try it as a free event. Drew to see if Stantec Boardroom is available.

AGM in the 4th week of November will allow folks to put their name in for Board positions. Set a date for November 20th AGM.

Should community of practice concept be explained in a Bulletin? Also by e-mail. Explain what it is, how it could benefit members. Vince and Catherine to write something up for the website.

4b. IAP2 Canada Funding

Monies are available from IAP3 Canada as a grant for chapter development. A special event grant is available to us from IAP2 Canada in an amount similar to what we received last year for our Spring Symposium (\$1500.00?)

4c. Bulletin

Daniella issued a bulletin last month, which looked good. Daniella experienced a few link glitches in the PDF. If we distribute use something like MailChimp, we can track who reads the e-mail.

Fall update could be sent early September to include promotions for AGM and Fall Community of Practice events. Seek to profile a member in the bulletin. Vince & Daniella's start-up Modus, can be profiled. Include a call for members to submit profile write-ups for future issues.

4d. Training

June Training was cancelled for Dialogue Partners due to low enrollment. A Wild Rose event was also recently cancelled.

Fall training Canadian Trainers Collective will be here in November; this information should also be included in the bulletin and featured on the website.

4e. Engaging Students

Students have developed and presented TED-type talks, Beedie School at SFU. Might not fit with a community of practice kind of event? Engagement in organizations as a topic was a good one. Catherine to inquire as to the theme of their talks to see if they might be appropriate to incorporate into our community of practice event.

4f.) Governance

no questions raised.

4g.) Partnership Updates

no update as Lisa Moilanen was not in the call

4h.) Finance Updates

Sarah McKinney reported that we have close to \$15,000 in our account, so we can afford to host an event. Anthea has been added as a signing authority. AGM information is being assembled, and Director's insurance is in progress.

5.) Other Business

- Next meeting will be in early to mid-September
- IAP2 National Conference in Winnipeg in September, Catherine will be attending, and we should try to coordinate activities if anyone else is attending.

6.) Adjournment

The meeting was adjourned at 12:41 p.m.