
IAP2 BC Chapter
Minutes of the Executive Committee
Meeting #050
June 26, 2017
12:00 p.m.
Teleconference



Attending:

Catherine Rockandel (CR), President
Drew Ferrari (DMF), Secretary
Sarah McKinney (SM), Treasurer
Lisa Moilanen (LM)
Heidi Klein (HK)
Andrea Winkler (AW)

Regrets:

Anthea Brown (AB)
Daniella Ferguson (DF)

1.) Call to Order

The meeting was called to order at 12:02 pm

2.) Review and adoption of Agenda

Moved that the Agenda be adopted as presented.

Moved, seconded, and carried as moved.

3.) Review and Adoption of EC Minutes #049

Moved that the EC Minutes #049 from April 6th, 2017 meeting be adopted as read.

Moved, seconded, and carried as moved.

ACTION: DMF to issue as-adopted minutes.

4.) Reports from the Executive Committee

Financial Report (SM)

Sarah provided an update, with balance of over \$15,000 with another \$3000.00 to deposit, which includes IAP2 Canada grant. Donald Golob Award will be an upcoming expense, as well as Chapter event for 2018 conference.

Membership Update (DF)

Vancouver Island membership is growing due to Lisa's work there, championing the Chapter. BC Chapter has 129 current members as of May 31st 2017.

P2 Drinks Vancouver & Survey (AW)

Event recap: MODUS boardroom venue, +/-20 attendees, Pecha Kucha style of presentation, although only one presenter followed this style exactly. Some went on beyond their allotted time. Short discussion afterward.

Survey (7 respondents) afterwards indicated newsletter is primary means of notification. Location downtown near SkyTrain was helpful. People like the networking aspect of the event. Presentation format wasn't followed, and discussion could have been facilitated to avoid the sales-pitch aspects. Follow-up question on survey regarding IAP2 membership, "if not a member, please sign up here..."

Not a lot of uptake from Delaney training attendees. He did not share the event with those taking the training.

Drew provided his event photos to Daniella and Drew Snider for inclusion in the national newsletter. Post all the presentations on our website.

ACTION: Daniella to collect presentations and post online

Vancouver Island Event (LM)

Event recap: June 13th Cowichan Valley event 13 people attended, new people unfamiliar with IAP2, so good exposure. Amelia Shaw and Drew Snider attended. Lisa is going to distribute the survey and a follow-up thank you to attendees. Include links to useful resources. Survey- add if there are any additional topics that would be of interest to participants for future events. A follow-up event up-Island would be useful. Topic was regional engagement, with good follow-up conversation among participants.

Fall Activities Look-Ahead

Sept is National Conference in Denver

P2 Drinks and Deep Dive for October?

Drew Snider has offered to do one around media relations and P2 on the Island, perhaps in conjunction with Lisa's contacts with CPRS and Planning Institute.

Vancouver P2 Drinks in end of September or early October with a specific topic, and the AGM could be the Deep Dive, re-engaging the membership prior to the AGM. Doodle poll in September to select a date for next Executive Committee meeting to determine the event. Perhaps extend the try-a-technique model? Feature research white papers on IAP2 Canada website for a deep dive at the AGM? Repost these items on our own website in resources for our membership (Daniella).

Indigenous Working Group Update (HK)

Field trip as a technique, Indigenous or Reconciliation Event rescheduled to October 12th

The working group's 'summer project' is to rewrite/update the Indigenous Engagement handbook, and will be seeking input from wider IAP2 membership.

IAP2 National Conference Update(LM/CR)

2017 Denver, Lisa and Catherine will be attending.

2018 Conference in Victoria- Lisa's update, call for Steering Committee Members in latest IAP2 Canada newsletter. Still need to fill 3-4 positions. Victoria Conference Centre, but still need venues for Core Chapter Awards as well as a venue for our Chapter welcoming event (300+ attendees)

Could we attach a cultural connection/Indigenous field trip activity to this? Royal BC Museum? Has a beautiful gallery space that can be used as a venue? Or party on a barge? An event on the water?

AGM Planning

The AGM is set for November 22nd at one of the YWCA venues – to be confirmed by Catherine.

ACTION: Catherine to contact YWCA to see if one of the venues is available for November 22nd.

Nominations Committee

Emma Shea has been chairing Nominations Committee, call for Board members, we already have two from the Island who have expressed interest. Secretary, 3 Directors at Large positions available. Lisa expected to move into President position. Official call for nominees issued in September.

ACTION: Catherine to reach out to Emma to see if she would be willing to chair the nominations committee once again.

Donald Golob Award

Amy Henessy has chaired Donald Golob Award committee in the past- could she chair again? Next Membership bulletin to nominate someone for the award.

ACTION: Catherine to reach out to Amy to see if she would be willing to chair the award committee once again.

AGM Presentation

To include a Deep Dive on a topic to be determined.

5.) Other Business

Survey Monkey

Andrea brought forward that we are currently using the basic free service of this survey tool. She would like to share the user name and password among all members of the Executive. The free service is okay, however, you cannot export the results. \$280.00 annual fee for the full service.

MOTION: Move that the Board approve an annual expenditure for a full Survey Monkey account.
Seconded/Carried

DISCUSSION: A full membership would allow us to personalize it with our logo, and also export the survey results, which you cannot do with the free account.

ACTION: Lisa to confirm subscription.

ACTION: Andrea to create a shared Google Docs folder for the log-in information and to be a repository for past minutes and other shared documented

6.) **Other Business**

None

7.) **Next Meeting**

Next meeting will be determined by Doodle Poll in early September

ACTION: Catherine

8.) **Adjournment**

The meeting was adjourned at 12:48 p.m.